

**BY-LAWS OF THE**  
**ALDER BROOK SPORTSMEN'S ASSOCIATION, INC.**

**APPROVED BY MEMBERS**  
**AT THE ANNUAL MEMBERSHIP MEETING OF**

**AUGUST 31, 2017**

**BYLAWS OF THE  
ALDER BROOK SPORTSMEN'S ASSOCIATION  
DATED AUGUST 31, 2017**

**ARTICLE 1 - NAME**

Section 1 The name of this organization shall be the Alder Brook Sportsmen's Association hereby referred to in this document as Association.

**ARTICLE 2 - OBJECT**

Section 1 The Alder Brook Sportsmen's Association is organized for the purpose of social recreation, improvement and firearms education.

**ARTICLE 3 - INTERPRETATION OF METHODS**

Section 1 The Association shall be nonpartisan and nonsectarian and shall limit its activities and influences to the common wealth of the Town.

**ARTICLE 4 - MEMBERSHIP**

Section 1 Any reputable person may subscribe to membership in the Association.

Section 2 Members may be elected, at any meeting, by the Board of Directors and shall pay in advance a membership fee as set by the Board of Directors per membership per year.

Section 3 Members whether a single person or comprised of more than one person in the member entity, shall be entitled to cast only one vote in the affairs of the Association.

Section 4 The Board of Directors shall have the right to confer honorary membership which shall include all the rights and privileges of active membership, except that of holding office, with exemption from the payment of dues.

Section 5 Applications for membership shall be made to the Board of Directors, and the application shall be regarded as a guarantee on the part of the applicant of interest in and sympathy with the aims and purposes of the Association and adherence, if elected, to its bylaws, rules and regulations.

Section 6 Members may be expelled by the Board of Directors for cause by a three-fourths vote of all directors present at the time of the vote, which shall be called after due notice has been given. Any expelled member shall have the right to appeal to the entire membership body at the next annual meeting.

**ARTICLE 5 - MEETINGS**

Section 1 The Board of Directors may provide for holding meetings whenever it may be considered necessary or desirable. A meeting must be called upon a presentation of a petition signed by no less than ten per cent (10%) of the membership.

Section 2 The annual meeting of the Association shall be held at the end of the fiscal year.

Section 3 A quorum at membership meetings shall be at least five per cent (5%) of the members in good standing.

- Section 4 Notice of Special and Regular meetings shall be given at least five (5) days in advance of the day of the meeting. Notice shall be in the form of personal advisement and/or publications on the Alder Brook Sportsmen's Association Website.
- Section 5 Parliamentary Procedure - On questions of parliamentary procedure not covered in these By-Laws, a ruling by the President/Chair shall prevail.

#### ARTICLE 6 - BOARD OF DIRECTORS

- Section 1 The government of the Association, the direction of its work and the controls of its property shall be vested in a Board of Directors consisting of twelve (12) members, one third (or 4) whom shall be elected annually for a term of three years, as hereinafter provided, except that at the first actual meeting of the Association, all twelve directors shall be elected, four of whom for a period of one year, four for two years and four for three years. Immediately after the election of same, the Directors shall meet, qualify and elect from their own number, a President, Vice President and Treasurer. The Directors shall have the power to fill all vacancies on the Board. They shall submit in writing at the annual meeting a full report of the work and finances of the Association.
- Section 2 The Board of Directors election shall be as covered in Section 1 and shall be at the same time as the annual meeting.
- Section 3 A nominating committee of not less than five (5) members shall be appointed by the President prior to the election whose duty it shall be to nominate from the members of the Association, at least as many members to be voted on for Directors as there are vacancies on the Board to be filled. Nominees must be members in good standing, ready, willing and able because of residence and/or other causes to stand available as an active Director. Nominations must be posted no later than fifteen (15) days prior to the election so that the entire membership shall have time to study the qualifications of candidates.
- Section 4 All voting for directors shall be by ballot. A number of nominees corresponding to the number of vacancies who receive the highest number of votes shall be declared elected.
- Section 5 The Board of Directors shall meet at regular periods and may be called at any time by the President. Four (4) members of the Board shall constitute a quorum at any meeting.
- Section 6 Directors - Absence from Meetings – Any Director who is absent from three (3) consecutive meetings without excuse satisfactory to the Board shall be deemed to have surrendered the office as Director.
- Section 7 Vacancies – A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board by majority vote for the unexpired portion of the term.

#### ARTICLE 7 - OFFICERS

- Section 1 Within ten (10) days after the annual meeting, the directors shall meet and elect a chairman for the ensuing year, all from the members of the Board of Directors. These officers and their duties are as in the following sections:-

- Section 2 The president, who shall preside at all regular meetings and perform all duties usually associated with his office shall be a member of the Board of Directors but shall be without a vote as a Director, except when a tie is counted. Then his vote will be the deciding vote. He shall have custody of any and all bonds. He shall appoint all committees and be ex-officio member of all.
- Section 3 The Vice President shall help, aid and assist the President, and in the President's absence or disability, shall act in the full capacity of that position.
- Section 4 The Treasurer shall receive and disburse the funds of the Association. He shall keep all moneys of the Association deposited in its name. He shall report on call to the Directors, who may, at their discretion, require him to give acceptable bond.
- Section 5 Provision is here made for the office of Executive Secretary if the Association shall elect to establish such an office. Such an officer should be the Chief Administrative Officer with duties such as conducting official correspondence, keeping all books and files, maintaining accurate records of all proceedings and otherwise acting in the usual capacity of any manager subject to the direction and supervision of the Board of Directors. Under this provision, the Board of Directors is empowered to provide for a suitable salary for this office.
- Section 6 The Secretary shall keep the minutes of the meeting of the members and the Board in one or more books provided for that purpose, see that all notices are duly given in accordance with the provisions of these By-Laws or as required by law; keep a register of the mailing address of each member, which shall be furnished to the Secretary by such member; and in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President/Chair or the Board.

#### ARTICLE 8 - DISBURSEMENTS

- Section 1 No disbursements of the funds of the Association shall be made unless the same shall have been approved, authorized and ordered by vote of the Board of Directors. All disbursements shall be made by check, signed by the Treasurer or the President.
- Section 2 Appropriation and the borrowing of funds shall be authorized and ordered by vote of the Board of Directors. The Treasurer shall be empowered by said vote of the Board of Directors to negotiate, borrow and secure any monies as required and shall be countersigned by the President.

#### ARTICLE 9 - FISCAL YEAR

- Section 1 The fiscal year shall end the 30th day of June.

#### ARTICLE 10 - PARLIAMENTARY PROCEDURE

- Section 1 The proceedings of all meetings of the Association and Board of Directors will be governed by and conducted according to the latest edition of Robert's Manual of Parliamentary Procedure.

#### ARTICLE 11 - AMENDMENTS

- Section 1 These bylaws may be amended or altered by a two-thirds vote of those members present at any regular or special meeting of the Association. Notice of any change must be available to members at least ten (10) days prior to such a meeting.